

# TITLE IV PROGRAM REFUND

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[fsa-handbook/](https://fsa-handbook/)) or contact the One Stop Enrollment Center (<https://onestop.utsa.edu/financialaid/eligibility/withdrawals-return-of-funds/>).

**Source:** Federal Student Aid Handbook (<https://ifap.ed.gov/ilibrary/document-types/federal-student-aid-handbook/>), Department of Education

## Return of Title IV Funds Policy

The University of Texas at San Antonio complies with the U.S. Department of Education's regulations regarding the return of Title IV funds when a student withdraws from the institution. In accordance with the Federal Student Aid Handbook, UT San Antonio will return Title IV funds in the following order: Unsubsidized Direct Loans, Subsidized Direct Loans, Direct PLUS Loans, Federal Pell Grants, and Federal Supplemental Educational Opportunity Grants (FSEOG).

The amount of Title IV funds to be returned is determined based on the percentage of the payment period (or period of enrollment) completed by the student at the time of withdrawal. If a student withdraws after the 60% point in the payment period, they have earned 100% of the Title IV funds, and no funds will be returned.

For students who withdraw before the 60% point, the amount of Title IV funds to be returned is calculated using the Return of Title IV Funds (R2T4) formula. The R2T4 calculation determines the percentage of Title IV funds earned by the student, and the unearned portion is returned to the respective federal programs.

## Withdrawal from UT San Antonio and Financial Aid Implications

A student who is no longer enrolled and attendance is no longer eligible for in-school status or an in-school deferment, then the school must report the student's enrollment status as withdrawn ("W") in NSLDS (National Student Loan Data System) Enrollment Reporting. See Title 34 Code of Federal Regulations (CFR) 685.309(b) (<https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-685/subpart-C/section-685.309>) and 34 CFR 682.610(c) (<https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-682/subpart-F/section-682.610>).

The policy applies to all students who discontinue enrollment in all classes, on or after the first day of the term. This includes academic dismissals, medical and mental health withdrawals, tuition and fee appeal withdrawals, and students reported as never having attended or initiating participation. Currently, Title IV funds are awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. After a student withdraws, the student may no longer be eligible for the full amount of Title IV funds that the student was originally scheduled to receive. The school's financial aid office must conduct a Return of Title IV Calculation to determine the allowable amount that a student can receive for the semester and if any amount will have to be returned to Federal Student Aid. For example, if you completed 30% of your payment period or period of enrollment, you earn 30% of the assistance you were originally scheduled to receive. Once you have completed more than 60% of the payment period or period of enrollment, you earn all the assistance that you were scheduled to receive for that period.

Students may owe a balance to the university after the Return of Title IV calculation has been completed.

For more detailed information, students can refer to the Federal Student Aid Handbook (<https://fsapartners.ed.gov/knowledge-center/>